



# NORTH STAR CIRCUIT

Color Guard Circuit of the Upper Midwest

## **NSC Board Meeting Agenda**

September 19, 2021

6pm

Jared calls the meeting to order at 6:18pm, Jessi seconds.

### **Attendance**

Jared, Wil, Jessi, Jessie, Andy, Matt, Brianna, Michelle

Absent: Kaity, Becci

### **Approval of Agenda**

Jessi motions to approve agenda, Jessie seconds.

### **Approval of Minutes**

Jessi makes a motion to approve the August minutes, Jared seconds.

### **Officers Reports**

**President:** Confirming/Reminding board that all our meetings are always 6pm unless otherwise stated. Fall marching season has started. Good to see units out and performing. Continuing to stay in contact with WGI about the upcoming season. Will connect with Wil and Jessi about the upcoming season and promoting flagline class.

**Vice President:** Jessi to send Wil the previous Flagline messaging to update. Will update our social photos, website imagery and calendar on the website.

### **Treasurer:**

As of Sept. 19, 2021

Checking: \$7973.91

Savings: \$5402.45

Angel Fund: \$3305.84

CD 6 Month: \$3459.70

CD 12 Month: \$3869.36

Closing out the books from the 2021 season. Will be finalizing the budget for the upcoming season. This was late due to a Quickbooks issue that has now been resolved. Will review the Angel Fund document to update for this year. Will send it out to the board for review. Will reach out to Jared, Becci and Andy to update the bank account. Must be in person. Add badges to the budget for printing.



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**Secretary:** Will be sending out the Rule book as is for a first glance. Will be finalizing it offline with the board. Will be sending out a director update to include the GM meeting, show dates and other important information. Have been in contact with a new unit and will send them to Becci to follow up with.

**Chief Judge:** Working on locking in judges for the season. There might be a virtual judge workshop but for the most part there are no fundamental changes.

## Contest Director:

### On-going Business

- Review [Season Roadmap](#)
  - Becci, Andy to set up CS for show sign up and will notify Jessi to update the website with this information.
- Order more tape (confirm) - Jessie will review our previous order and reorder. Will order 48 to start and will budget for 2 orders of 48 rolls.
- Equipment review/assessment for budget purposes - nothing to report and no
- Committee updates in September:
  - Weekly Challenges - **Matt/Brianna**
    - Will talk to their students to see what's going on/what's popular.
  - Social Committee - **Kaity (no update/absent)**
  - Merch/Inventory - **Michelle**
    - Michelle has spoken to parents about running the booth. There is some interest. Will continue to look for volunteers to help man the booth. Brianna is available to help man a booth at YIM if we choose to have one. Michelle will reach out to Brent Turner about this.
- Collect dues from 3 remaining units - Complete
- Resurface Flagline messaging/promotion - Complete
- Director Update to include:
  - GM Meeting, Full schedule, Fall Marching band shows - **Jessi**
- Update BOD page on the website and Bylaws - **Jessi**
- Determine season dues - will move forward with our standard dues with the option
- Send out rule book for board review - Jessi will send out what she has tonight for the board to review.



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## **New Business**

- Requesting New Date for Championships - Need to look at district calendars for spring break schedules to determine if the 26th will be Championships or our last regular show. Lakeville North is available to host Premiere. Becci to follow up with Lakeville and our Independent units to see if any are interested. Need to include this info in our Director Update (Still looking for host schools for Premiere and Championships).

## **Action Items**

- Director Update - Show Dates, Dues, GM Meeting date, still need host units for Premiere and Championships - Jessi
- Look at district calendars for spring break to determine if we need to move championships - Becci/Jared
- Follow up with Lakeville North about hosting Premiere - Becci/Matt
- Email rule book as-is to board to start reviewing - Jessi
- Review website BOD and Bylaws to make sure they are updated - Jessi
- Flagline messaging review - Jessi/Wil
- Continue to look for volunteers to help with the merch booth - Michelle
- Reach out to YIM about having a NSC booth - Michelle
- Move forward with Weekly Challenges - Matt/Brianna
- Once show dates are finalized, set up shows in CS and update website with dates/forms - Becci/Andy/Jessi
- Forward new unit information to Becci - Jessi
- Finalize 2022 budget - Jessie
- Connect with Andy, Becci and Jared to add to bank account - Jessie
- Update social media and website imagery - Wil/Jessi
- Promote Flagline class - Jared/Wil/Jessi

## **Meeting Close**

Jared motions to end at 7:11pm, Jessi seconds. Meeting adjourned.