



NORTH STAR CIRCUIT

Color Guard Circuit of the Upper Midwest

NSC Board Meeting Agenda

August 16, 2020

6:00pm

Jared calls the meeting to order at 6:11pm, Jessie seconds.

Attendance

Jared, Jessi, Jessie, Kaity, Andy, Becci, Kim, Brianna

Absent: Wil, Brenda

Approval of Agenda

Jessi motions to approve agenda, Jessie seconds.

Approval of Minutes

Jared requests to add survey results compilation as an action item to the July minutes. Jessi makes motion to approve the July minutes, Kaity seconds.

Officers Report

President: MNSHL has moved their fall sports to the spring sports which leaves the marching arts in the air. As we aren't governed by them but their decisions do affect our activity.

Vice President: Wil sent out his report prior to the meeting. Website updates to include developing wireframes, assessing navigation, opportunity gaps and considering not a complete overhaul.

Treasurer:

Closed out the 2020 budget. A net revenue \$1500 due to the premature end of the season. We'll review more at the next meeting. Need to connect with Wil to determine if we need another banner purchase. Need to reach out to the scholarship winners. Jessi to email Jessie those names.

Secretary: Will close show bid on September 29th. Hand over show host info to Becci to continue the process. Continue work on the season policies/guidelines.

Chief Judge: Will be training some new judges this season.

Contest Director: Talked to Chops about hosting Premiere. Talked to Mary at Osseo about hosting Finals. Both schools are unable to make decisions until after school has started even as late as MEA. Attended the WGI circuit meeting. Will send out an overview of the meeting.



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Researching grants for the circuit. In reviewing Minnesota Council of Non-profit documents there are grants that are possibly worth applying to. Will reach out to Eric Molho for some guidance. **Jessi makes a motion to become members of the Minnesota Council of Non Profits. Brianna seconds. Motion passes. Jessie to register NSC.**

On-going Business

- Review season roadmap
- End of season survey - compiled responses and discussed. Document sent to board for review. Overall better responses compared to last year.
- Continue discussion on contingency plan for COVID - Dues structure for refunds, show hosting fee refunds. Jessie to put together a sample of what the refunds would look like. We need to review our policies/waivers - Jessie
- Competition Suite training for Becci - will happen in January.
- Show host sign up review - need to reach out

New Business

- Fall GM meeting - date is set and membership has been notified. Jared to discuss with board members individually, offline to determine what topics need to be on slides.
- Voting guidelines for clarity - With voting now online, we need to outline the procedure of voting at gm meetings. Secretary will manage voting members and review the electronic votes with the President's oversight.
- Identify additional by-law changes needed before the GM meeting. Need to update our board members addresses. (add by-law to the board drive.) Need to send out by-law changes by September 11.

Action Items

- Committee assignments - **Jared**
- Board member addresses updated in the by-laws- **Board**
- Connect with board members on their tasks for the GM meeting - **Jared**
- Voting guidelines to be outlined - **Jessi/Jared**
- Collect by-law updates to send to GM - **Jessi/Board**
- Send out WGI's covid meeting documents - **Becci/Andy**
- Contingency dues outline for refund if season is canceled - **Jessie**
- Review our legal documents (liability waivers, etc.) - **Jessie**
- Review show host sign-ups and reach out to units that have selected the same show day - **Jessi/Becci**
- Research grants - **Becci**



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- Sign up NSC for the MN Council of Nonprofits - **Jessie**
- Continue season guidelines/policies - **Jessi**
- Send scholarship names to Jessie - **Jessi**
- Connect with Wil about more banners for the season - **Jessie/Wil**
- Add version 5 by-laws to the gdrive - **Jessi**
- Add end of season survey compilation to the July meeting action items - **Jessi**
- Compile survey results and send to the board - **Jessi**

Meeting Close

Jessi motions to end at 7:41, Becci seconds. Meeting adjourned.